



INFORMATION ON THE PROCESSING OF PERSONAL DATA

European Regulation 2016/679 on the protection of individuals with regard to the processing of personal data (GDPR), Article 13

Before proceeding to the processing of data, as required by the General Data Protection Regulation of the European Union (GDPR 2016/679, Article 13), we inform you that the personal data, provided to Regione Liguria, are subject to processing, both in paper and electronic form for the purposes indicated below.



DATA CONTROLLER AND DATA PROTECTION OFFICER

Data Controller is Regione Liguria (hereinafter "Region"), with registered office in via Fieschi 15 - 16121 Genova.

Regione is responsible for guaranteeing the application of the organisational and technical measures necessary and appropriate for data protection.

Regione has appointed a Data Protection Officer (DPO) pursuant to articles 37 et seq. of the Regulation, domiciled at the registered office of Regione.

The Data Protection Officer may be contacted for matters concerning the processing of the data of the Data Subject, at the following addresses rpd@regione.liguria.it; protocollo@pec.regione.liguria.it; tel.: +39 010 54851.



INFORMATION ON TREATMENT

1. Purposes of the processing and legal basis of the processing

The processing of personal data will take place, for the purposes described below, in compliance with the regulations in force regarding Privacy, therefore the Region undertakes to process them according to the principles of correctness, lawfulness, transparency, in compliance with the purposes indicated below, collecting them in the necessary and exact measure for the processing, using them only by personnel authorised for the purpose.

The legal basis of the processing is identified in paragraph 1 point a).

The processing will take place in paper/electronic form and by means of IT tools with security and confidentiality profiles suitable to guarantee security and confidentiality as well as to prevent unauthorised access to personal data.

2. Personal data

The processing of personal data, including name, surname and e-mail address, is carried out manually or by means of

computer and telematic systems, in any case suitable to guarantee their security and confidentiality, and is referred, in relation to the purposes indicated below, to all the necessary operations consistent with the objectives set.

In detail, by way of example, personal data are processed within the framework of the activities of the Region for the following purposes Registration of participants in events organised within the framework of the activities foreseen by the Brussels Office. Region Liguria will also inform whenever the above-mentioned purposes should change before any further processing.

3. Nature of processing

The provision of data is compulsory with regard to name and surname and e-mail address, in order to record the attendance of participants at training events/seminars, for the possible transmission of materials disseminated during the event or the sending of news about the seminar itself to participants who so wish, as well as for the processing of activity reports.

4. Processing methods and data retention period

The data shall be processed using instruments that guarantee the security and confidentiality of the data, in compliance with the provisions of Chapter II (Principles) and Chapter IV (Data Controller and Data Processor) of the Regulation.

The processing may also be carried out by means of automated tools suitable for storing, managing or transmitting the data themselves and, in any event, will be performed in compliance with the provisions of Legislative Decree 196/03 as amended, its implementing regulations, EU Regulation 2016/679 and Resolution no. 71 of 31 July 2020 of the Joint Committee for Development Cooperation of the Ministry of Foreign Affairs and International Cooperation, which, among other things, approved the "General Procedures for the granting of contributions and the management and reporting of Initiatives promoted by public and private non-profit Cooperation Entities referred to in Chapter VI of Law no.125 /2014 and based on the RBM approach".

In the event that data are acquired that the law defines as 'special categories of personal data', such data will be processed - in addition to what has already been specified in general terms for all data - in compliance with Article 9 of the Regulation.

The data provided will be kept for the period of time foreseen by the legislation underpinning the processing, including tax and accounting legislation; at the end of this period, the personal data will be wholly or partially deleted (in accordance with the applicable legislation) or rendered anonymous on a permanent basis.

5. Scope of knowledge and communication of data

Personal data may also be communicated, for the above-mentioned purposes, to the following categories of subjects

- Liguria Digitale Spa, Parco Scientifico e Tecnologico di Genova Via Melen 77, 16152 Genova, Phone: 010 - 65451 Fax: 010 - 6545422 mail: info@liguriadigitale.it; certified mail protocollo@pec.liguriadigitale.it, as Data Processor in charge of managing and maintaining the information system;

With specific reference to persons, companies, associations or professional firms providing assistance and consultancy services or providing services to Regione, with particular but not exclusive reference to matters of technology, accounting, administrative, legal, tax and financial matters, they will be appointed by Regione as Data Processors of personal data pursuant to article 28 of the GDPR, by means of a dedicated appointment deed, indicating the processing methods and the security measures they will have to adopt for the management and storage of personal data of which Regione is the Data Controller.

6. Transfer of data abroad

The management and storage of personal data takes place on servers, located within the European Union, of Regione and/or third party companies appointed and duly appointed as Data Processors.

The data will not be transferred outside the European Union. In any case it is understood that Regione, if it becomes necessary, will have the faculty to move the location of the servers within the European Union and/or in countries outside the EU.

In this case, Regione assures as of now that the transfer of the data outside the EU will take place in compliance with Art. 44 ff. of the Regulations and with the applicable legal provisions stipulating, if necessary, agreements that guarantee an adequate level of protection.



RIGHTS OF THE INTERESTED PARTIES

Please note that with reference to the data processed by the Region, the data subject may exercise at any time the rights set out in Articles 15, 16, 17, 18 and 21 of the Regulation.

In particular:

(a) he/she has the possibility to obtain from Regione confirmation of the existence or otherwise of personal data concerning him/her, and in this case, access to the following information:

- Purposes of the processing,
- Categories of personal data processed,
- Recipients or categories of recipients to whom the personal data have been or will be communicated, in particular if they are recipients from third countries or international organisations;
- Intended period of retention of personal data or, if this is not possible, the criteria used to determine this period;
- Where the data are not collected from the data subject, all available information on their origin;
- The existence of an automated decision-making process and, in such cases, meaningful information on the logic used, as well as the importance and expected consequences of such processing for the data subject;
- The existence of adequate safeguards within the meaning of Article 46 relating to the transfer to third countries or international organisations.

(b) In addition, the data subject has the right to:

- Obtain the updating, rectification or integration of your data, the deletion, within the terms allowed by law, or request that they be anonymised, the restriction of processing, and have the right to object, in whole or in part, for legitimate reasons;
- Withdraw consent, where applicable;

To this end, the Region invites you to submit your request in writing, free of charge, including date and signature, by sending it by e-mail to the following address: rpd@regione.liguria.it; protocollo@pec.regione.liguria.it; - European Affairs and International Unit, via Fieschi 17, 16121 Genova



Please note that the Region undertakes to reply to requests within one month, except in particularly complex cases, for which it may take up to 3 months. In any case, Regione will explain the reason for the wait within one month from the request.

The outcome of the request will be provided in writing or electronically. If rectification, cancellation or restriction of processing is requested, Regione undertakes to communicate the outcome of the requests to each of the recipients of the data, unless this proves impossible or involves a disproportionate effort.

Please note that the revocation of consent does not affect the lawfulness of the processing based on the consent before the revocation.

The Region specifies that a possible contribution may be requested if the applications are manifestly unfounded, excessive or repetitive.

The interested party may also lodge a complaint at any time with the Personal Data Protection Authority, whose contact details can be found at www.garanteprivacy.it.